

**(LBP Leasing and Finance Corporation) Indicative Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks/Brief Description of the Program/Activity/Project
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LLFC-CO-2021-001	LLFC Office Reconfiguration (Office space planning, ceiling repairs, furniture system, cabling, carpeting, etc.)	Admin. Services Unit	Competitive Bidding	Nov. 8-15, 2021	Nov. 28, 2021	Dec. 1, 2021	Dec. 2, 2021	GOP	22,523,961		22,523,961	Additional positions have been projected in the 2020 COB. The existing office layout needs to be redesigned/renovated to accommodate additional personnel. There is also a need to replace the existing cables, ceiling, carpet, blinds, furniture system, which are more than 15 years old..
LLFC-CO-2021-002	Acquisition of 3 units motor vehicles	Admin. Services Unit	Competitive Bidding	Apr. 5-12 2031	Apr. 25, 2021	Apr. 28, 2021	Apr. 29, 2021	GOP	6,653,297		6,653,297	LLFC's operations have substantially grown and its existing vehicles are costing more to maintain each year because of age and above average utilization rate. The replacement vehicles will enhance operational efficiencies.
LLFC-CO-2021-003	Laser Jet Printer	IT Unit	NP-53.9 - Small Value Procurement	June 1-8, 2021	N/A	24-Jun-21	25-Jun-21	GOP	25,000		25,000	LLFC needs additional equipment to supportt its expanding operations.
LLFC-CO-2021-004	Small Scanner	IT Unit	NP-53.9 - Small Value Procurement	Apr. 5-12, 2021	N/A	Apr. 28, 2021	Apr. 29, 2021	GOP	55,000		55,000	LLFC needs additional equipment to supportt its expanding operations.
LLFC-CO-2021-005	Laptop Computers (Mid end)	IT Unit	NP-53.9 - Small Value Procurement	June 1-8, 2021	N/A	24-Jun-21	25-Jun-21	GOP	282,000		282,000	LLFC needs additional equipment to supportt its expanding operations.
LLFC-CO-2021-006	Data Computers (Mid end)	IT Unit	NP-53.9 - Small Value Procurement	June 1-8, 2021	N/A	24-Jun-21	25-Jun-21	GOP	94,000		94,000	LLFC needs additional equipment to supportt its expanding operations.
LLFC-CO-2021-007	Network Switches	IT Unit	NP-53.9 - Small Value Procurement	Nov. 8-15, 2021	N/A	Dec. 1, 2021	Dec. 2, 2021	GOP	475,000		475,000	LLFC needs additional equipment to supportt its expanding operations.
LLFC-CO-2021-008	Structured Cabling	IT Unit	NP-53.9 - Small Value Procurement	Nov. 8-15, 2021	N/A	Dec. 1, 2021	Dec. 2, 2021	GOP	600,000		600,000	LLFC needs additional equipment to supportt its expanding operations.
LLFC-CO-2021-009	Firewall	IT Unit	NP-53.9 - Small Value Procurement	Nov. 8-15, 2021	N/A	Dec. 1, 2021	Dec. 2, 2021	GOP	400,000		400,000	LLFC needs additional equipment to supportt its expanding opearitions.
LLFC-CO-2021-010	PABX	IT Unit	NP-53.9 - Small Value Procurement	Nov. 8-15, 2021	N/A	Dec. 1, 2021	Dec. 2, 2021	GOP	800,000		800,000	To replace its old PABX
LLFC-CO-2021-011	Audio Video Teleconferencing	IT Unit	NP-53.9 - Small Value Procurement	Feb. 1-8, 2021	N/A	Feb. 24, 2021	Feb. 25, 2021	GOP	273,000		273,000	To be used during Board meetings
LLFC-CO-2021-012	UPS	IT Unit	NP-53.9 - Small Value Procurement	July 1-8, 2021	N/A	24-Jul-21	July 25, 20231	GOP	450,000		450,000	LLFC needs additional equipment to supportt its expanding opearitions.
LLFC-CO-2021-013	Server	IT Unit	Competitive Bidding	Jan. 4-11, 2021	Jan. 24, 2021	Jan. 27, 2021	Jan. 28, 2021	GOP	3,000,000		3,000,000	LLFC needs additional equipment to supportt its expanding opearitions.
LLFC-CO-2021-014	Storage	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	500,000		500,000	LLFC needs additional equipment to supportt its expanding opearitions.
LLFC-CO-2021-015	Back-up Software	IT Unit	NP-53.9 - Small Value Procurement	Mar. 8-15, 2021	N/A	March 31, 2021	1-Apr-21	GOP	600,000		600,000	LLFC needs additional equipment to supportt its expanding opearitions.
LLFC-CO-2021-016	Back-Up Server	IT Unit	Competitive Bidding	Mar. 8-15, 2021	Mrch 28, 2021	March 31, 2021	1-Apr-21	GOP	1,000,000		1,000,000	LLFC needs additional equipment to supportt its expanding opearitions.

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LLFC-CO-2021-017	Back-Up Storage	IT Unit	NP-53.9 - Small Value Procurement	Mar. 8-15, 2021	N/A	March 31, 2021	1-Apr-21	GOP	500,000		500,000	LLFC needs additional equipment to support its expanding operations.
LLFC-CO-2021-018	ECMS Software	IT Unit	Competitive Bidding	Apr. 5-12, 2021	Apr. 25, 2021	Apr. 28, 2021	Apr. 29, 2021	GOP	2,220,000		2,220,000	LLFC needs additional equipment to support its expanding operations.
LLFC-CO-2021-019	ERPS Software	IT Unit	Competitive Bidding	Nov. 8-15, 2021	Nov. 28, 2021	Dec. 1, 2021	Dec. 2, 2021	GOP	3,020,000		3,020,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2021-020	Other FFE	Admin. Services Unit	NP-53.9 - Small Value Procurement	Mar. 8-15, 2021	N/A	March 31, 2021	1-Apr-21	GOP	450,000		450,000	LLFC needs additional equipment to support its expanding operations.
LLFC-CO-2021-021	Share in Upgrade for SyCip Building	Admin. Services Unit	NP-53.9 - Small Value Procurement	June 1-8	N/A	June 24	June 25	GOP	2,000,000		2,000,000	This represents cost allocation for LBP Leasing and Finance Corporation for the upgrade of common areas fro CY 2021.
LLFC-MOOE-2021-001	Microsoft Office 365	IT Unit	NP-53.9 - Small Value Procurement	Feb. 1-8, 2021	N/A	Feb. 24, 2021	Feb. 25, 2021	GOP	873,000	873,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-002	ICT Supplies and Materials	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	35,000	35,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-003	Internet Subscription	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	530,000	530,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-004	Anti Virus Subscription	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	300,000	300,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-005	Cloud Subscription	IT Unit	NP-53.9 - Small Value Procurement	Mar. 8-15, 2021	N/A	March 31, 2021	1-Apr-21	GOP	300,000	300,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-006	ICT Training	IT Unit	NP-53.9 - Small Value Procurement	Apr. 5-12, 2021	N/A	Apr. 28, 2021	Apr. 29, 2021	GOP	164,000	164,000		To upgrade the competency of existing staff.
LLFC-MOOE-2021-007	Professional and Implementation Fee	IT Unit	NP-53.9 - Small Value Procurement	Apr. 5-12, 2021	N/A	Apr. 28, 2021	Apr. 29, 2021	GOP	400,000	400,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-008	Document Management System renewal of subscription	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	250,000	250,000		In support to the implementation of its Document Management System.
LLFC-MOOE-2021-009	ERPS Software Enhancement Renewal	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	500,000	500,000		LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-MOOE-2021-010	Payroll Suite Enhancement and Support Maintenance	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	365,000	365,000		In support to the implementation of its Payroll System.
LLFC-MOOE-2021-011	UPS Maintenance	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	170,000	170,000		In support to the implementation of its Payroll System.

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LLFC-MOOE-2021-012	Internet Service Subscription	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	240,000	240,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-013	PMS of ICT Equipment	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	170,000	170,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-014	ERPS Annual Maintenance Support	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	500,000	500,000		In support to the implementation of its Payroll System.
LLFC-MOOE-2021-015	Payroll Suite Enhancement and Maintenance Support	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	365,000	365,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-016	CMS Maintenance Support	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	70,000	70,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-017	ECMS Maintenance Support	IT Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	500,000	500,000		LLFC needs additional equipment to support its expanding operations.
LLFC-MOOE-2021-018	Rent (MOOE)	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	581,024	581,024		Various rental e.g parking space.
LLFC-MOOE-2021-019	Repairs & Maintenance (Various)	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	1,169,046	1,169,046		Various Repairs & Maintenance Expenses
LLFC-MOOE-2021-020	Security, Messengerial, Janitorial & Contractual Services	Admin. Services Unit	Competitive Bidding	Jan. 4-11, 2021	Jan. 24, 2021	Jan. 27, 2021	Jan. 28, 2021	GOP	5,184,238	5,184,238		Engagement of services thru a service provider.
LLFC-MOOE-2021-021	Advertising & Publicity	Various Units	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	1,000,000	1,000,000		Various advertising and publicity expenses including job ads.
LLFC-MOOE-2021-022	Off-site storage/purchase of boxes for records keeping	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	412,000	412,000		Off-site storage of inactive records and purchase of boxes to place inactive records.
LLFC-MOOE-2021-023	Printing of Official Receipts	Treasury Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	120,000	120,000		Printing of official receipts
LLFC-MOOE-2021-024	Subscriptions of Periodicals & Magazines	Various Units	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	30,000	30,000		Subscriptions to various magazines & periodicals
LLFC-MOOE-2021-025	Office Supplies	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	360,000	360,000		Procurement of supplies not available in the Procurement Service
LLFC-MOOE-2021-026	Various trainings	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	300,000	300,000		Various trainings needed based on competency requirements.
LLFC-MOOE-2021-027	Corporate Planning Activities	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 4-11, 2021	N/A	Jan. 27, 2021	Jan. 28, 2021	GOP	500,000	500,000		Conduct of planning activities

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LLFC-MOOE-2021-028	ISO/QMS Surveillance Audit by Third Party	Admin. Services Unit	NP-53.9 - Small Value Procurement	This 3-year Contract was awarded in 2019 and to end in 2021				GOP	50,000	50,000		In compliance with Inter-Agency Task Force (AITF) requirement that all GOCCs/ Agencies must secure and submit ISO 9001 QMS certification. The 1st Surveillance Audit will tentatively be conducted in Nov. 2020.
LLFC-MOOE-2021-029	Customer Satisfaction Survey	Admin. Services Unit	NP-53.9 - Small Value Procurement	Aug. 2-9	N/A	Aug. 26	Aug. 31	GOP	750,000	750,000		GCG requires the interpretation of the Customer Satisfaction Survey to be done by a Third Party.
<b>TOTAL</b>									<b>62,109,567</b>	<b>16,188,308</b>	<b>45,921,258</b>	

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